

## For Authors

### **IMPORTANT! Special requirements from the Publisher.**

Here is a list of key style points on manuscript structure, figure resolution, reference style, etc., which – if considered during manuscript preparation – will help facilitate and speed up the publication process for the book. For easy reference please visit the Key Style Points (<https://resource-cms.springernature.com/springer-cms/rest/v1/content/332...>) on springer.com. For more detailed information, please visit the Book Manuscript Guidelines (<https://www.springer.com/gp/authors-editors/book-authors-editors/your-pu...>) on springer.com.

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## **1. Submission of publication.**

Articles for submission have to be in English.  
One author can co-author no more than two articles.  
No more than five co-authors are allowed for one article.  
The volume of the article – 6-14 pages.  
The volume of abstract – not more than 150 – 250 words.  
The articles must be of high English proficiency.

Authors submit fully formatted electronic versions of papers prepared in accordance with the following requirements, typed in WORD-2003, 2007 – files \* .doc and files \* .docx, \* .docm – not accepted (please, use the template)

Figures in separate JPG files and statement, which can be downloaded with the template (that the article was not published or submitted for publication in any other domestic and abroad journals) should be sent to the following by e-mail: rlk@prz.edu.pl

The scientific publication should take into account the requirements of international scientometric databases (SciVerse Scopus, Web of Science, etc.) for scientific papers.

## **2. Requirements for papers.**

The main material of the article should have the following elements:

Introduction (problem statement, analysis of recent research...)

Aim;

Method;

Results;

Scientific novelty and practical significance;

Conclusions.

The structure of a paper:

a complete list of (co)authors (initials and surnames, order number on the list and in addition to co-author for correspondence – an asterisk (superscript)) – in the second, or following lines;

information about (co)authors: footnote (superscript – Arabic numeral and further asterisk for the corresponding author) [if there are two or more authors], the place of work, postal address (building, house, street, town, country) for (co)author for correspondence – additionally telephone numbers, fax, e-mail (obligatory!).

title of the paper;

abstract (one paragraph, not more than 150 – 250 words ) – should be structured (logically describe the results in the paper) and must contain the following elements of their explicit allocation: aim, methods, results, scientific novelty, practical significance;

keywords (up to 6 of certain words and/or in multiple combinations, in which can be a comma);

the main text of the paper is placed like a template;

references are given like in the template.

Requirements for a list of references:

volume – 15-40 sources;

all sources must have a specified citation index, i.e. sources that are included in international scientometric databases with high impact influence or with a specified weblink

most of the references (including the original foreign sources) must be not older than the 2000 year;

it is allowed no more than 30 % self-referencing on each of the co-authors.

The presence of references in the paper is mandatory!

– abstract in form of one column: full list of (co) authors (transliterated initials and surnames on the list and in addition to the co-author (for correspondence) – asterisk (superscript)); information about the (co) authors (transliterated names of organizations and streets); the title of the article; abstract (one paragraph, with volume, not more than 150 – 250 words) should be structured (logically describe the results obtained in the paper) and must contain the following elements with their explicit allocation: the purpose, methods, results, scientific novelty, practical significance; keywords; keywords (up to 6 individual words and/or combinations, before the list of words it should be printed by Italics the word Keywords;

ENGLISH TRANSLATION BY AN EXPERT!

### **3. Technical requirements for papers**

(Please use the provided template!)

Papers prepared with deviation from the above requirements of formatting, as well as those that received negative reviews or comments when editorial review, without appropriate corrections and improvements, are not accepted for publication in the journal.

### **4. Examples of bibliography**

You can make References in the APA style on the site <http://www.citationmachine.net/apa/cite-a-book/manual>

*ARTICLE in the journal, the newspaper:*

*One author*

u, G. (2008). Learning to de-escalate: The effects of regret in escalation of commitment. *Organizational Behavior and Human Decision Processes*, 105(2), 221-232. doi:10.1016/j.obhdp.2007.08.002

*Two authors*

Sanchez, D., & King-Toler, E. (2007). Addressing disparities consultation and outreach strategies for university settings. *Consulting Psychology Journal: Practice and Research*, 59(4), 286-295. doi:10.1037/1065- 9293.59.4.286

*More than two authors*

Van Vugt, M., Hogan, R., & Kaiser, R. B. (2008). Leadership, followership, and evolution: Some lessons from the past. *American Psychologist*, 63(3), 182-196. doi:10.1037/0003-066X.63.3.182

*BOOK*

*No author*

Merriam-Webster's collegiate dictionary (11th ed.). (2003). Springfield, MA: Merriam-Webster.

*One author*

Kidder, T. (1981). *The soul of a new machine*. Boston, MA: Little, Brown & Company.

*Two authors*

Frank, R. H., & Bernanke, B. (2007). *Principles of macro-economics* (3rd ed.). Boston, MA: McGraw-Hill/Irwin.

*Group of authors*

Australian Bureau of Statistics. (2000). *Tasmanian year book 2000* (No. 1301.6). Canberra, Australian Capital Territory: Author. Retrieved from [http://www.ausstats.abs.gov.au/ausstats/subscriber.nsf/0/CA2568710006989...\\$File/13016\\_2000.pdf](http://www.ausstats.abs.gov.au/ausstats/subscriber.nsf/0/CA2568710006989...$File/13016_2000.pdf)

*1-7 authors:*

Hubbard, R. G., Koehn, M. F., Omstein, S. I., Audendrode, M. V., & Royer, J. (2010). *The mutual fund industry: Competition and investor welfare*. New York, NY: Columbia University Press.

*8 or more authors:*

Zinn, H., Konopacki, M., Buhle, P., Watkins, J. E., Mills, S., Mullins, J. W. ... Komisar, R. (2008). *A people's history of American empire: A graphic adaptation*. New York, NY: Metropolitan Books.

*Organization as an author:*

Peace Corps. (2006). *A life inspired*. Washington, DC: Author.

*Part of the book:*

Grosman, D. (2009). *Writing in the dark*. In T. Morrison (Ed.), *Write this book* (pp. 22-32). New York, NY: HarperCollins Publishers.

*Multi-volume publications:*

Milton, J. (1847). *The prose works of John Milton* (Vol. 1-2). Philadelphia, PA: John W. Moore.

*Multi-volume editions (separate volume):*

Niehuis, S. (2008). *Dating*. In J. T. Sears (Ed.), *The Greenwood encyclopedia of love* (Vol. 6, pp. 57-60). Westport, CT: Greenwood.

*The book is edited*

Gibbs, J. T., & Huang, L. N. (Eds.). (2001). *Children of color: Psychological interventions with culturally diverse youth*. San Francisco, CA: Jossey-Bass.

### *Dissertation*

Young, R. F. (2007). Crossing boundaries in urban ecology: Pathways to sustainable cities (Doctoral dissertation). Available from ProQuest Dissertations & Theses database. (UMI No. 327681)

### *Materials of conferences*

Josang, A., Maseng, T., & Knapskog, S. J. (Eds.). (2009). Identity and privacy in the Internet age, 14th Nordic conference on secure IT systems, NordSec 2009. Heidelberg, Germany: Springer Berlin.

### *Reports*

U.S. Department of Health and Human Services. (2005). Medicaid drug price comparisons: Average manufacturer price to published prices (OIG publication No. OEI-05-05- 00240). Washington, DC: Author. Retrieved from <http://www.oig.hhs.gov/oei/reports/oei-05-05-00240.pdf>

### *Laws, statutes, orders:*

Law of Ukraine. On Land Protection. 962-IV § section II article 6 (2003).

### *Patent:*

Le Van Meutte, V. (2003). U.S. Patent No. 6,601,955. Washington, DC: U.S. Patent and Trademark Office.

Matiko, H. (1999). Patent of Ukraine 26933. Kyiv: State Patent Office of Ukraine

### *Electronic resources:*

Ingwersen, P. (1992). Information retrieval interaction. Retrieved from <http://www.db.dk/pi/iri>

Muses, C. A. (Ed.). (1961). Esoteric teachings of the Tibetan Tantra. Retrieved from <http://www.sacred-texts.com>

## **5. Citation in the text**

Inline text link without quotes:

*one author:* (Beckman, 2011)

*two authors:* (Alekhin & Shagrova, 2009) or (Alekhin and Shagrova, 2009)

*3-5 authors: first cited:* (Dobrynyn, Vendelshteyn & Kozhevnykov, 2004) or (Dobrynyn, Vendelshteyn and Kozhevnykov, 2004)

with repeated citation: (Dobrynyn et al., 2004) or Dobrynyn et al. (2004)

*6 authors and more:* (Rusov et al., 2014)

| for several works by different authors at the same time: (Alekhin, 2004; Beckman, 2011)

Inline text link with quote inside the line

Wordsworth (2006) stated that romantic poetry was marked as a “spontaneous overflow of strong feelings” (p. 263).

Romantic poetry characterized by “spontaneous overflow of powerful feelings” (Wordsworth, 2006, p. 263).

**6. The Editorial Board kindly asks authors to comply with the above recommendations to paper submission.**

PERSONAL DETAILS: of the author submitting an article

Full Name:

Academic degree:

Academic rank:

Position:

Place of work:

Address, ZIP Code:

Phone, fax:E-mail: